FirstNet Clerical Statistical Admission

Digital Health
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Quick Reference Guide

This Quick Reference Guide will explain how to:

Complete a statistical admission for ED Inpatient areas. Including, SSU to BAU/HUB.

Overview:

Refer to the _iPM QRG – Statistical Discharges and Admissions_ to understand when the patient meets eligibility criteria. If the patient is being discharged to home inpatient areas refer to **QRG FirstNet – Clerical Inpatients (from ward or home) presenting to ED.**

1. Locate the patient on the Admin Tracking Board. Right click on patient name, select Admit to Wards/SSU.
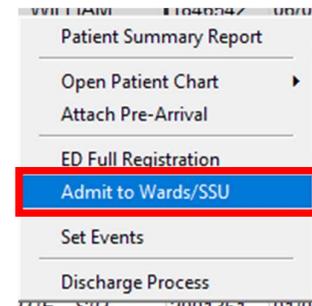
2. The ED Admit window opens. The ED Depart Disposition will be mandatory. Select the appropriate admit option.

- Failed SSU = Ward Admit (Failed EOU)
- Failed HUB = Ward Admit (Failed HUB)
- Failed BAU = Ward Admit (Failed BAU)

3. Do not edit the **_Inpatient Admit Date_** and **_Inpatient Admit Time_** fields. Click **Complete.**
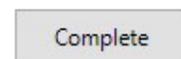
4. In **iPM** complete a statistical discharge and admission.