## FirstNet Clerical Statistical Admission



Digital Health Quick Reference Guide

## This Quick Reference Guide will explain how to:

Complete a statistical admission for ED Inpatient areas. Including, SSU to BAU/HUB.

## **Overview:**

Refer to the <u>*iPM QRG – Statistical Discharges and Admissions*</u> to understand when the patient meets eligibility criteria. If the patient is being discharged to home inpatient areas refer to **QRG FirstNet – Clerical Inpatients (from** *ward or home)* presenting to ED.

1.	Locate the patient on the Admin Tracking Bo on patient name, select Admit to Wards/SSI	the Admin Tracking Board. Right click ct Admit to Wards/SSU.		Patient Summary Report       Open Patient Chart       Attach Pre-Arrival       ED Full Registration       Admit to Wards/SSU       Set Events		
2.	The ED Admit window opens. The ED Depart Disposition will be mandatory. Select the appropriate admit option.		Discharge F	Process		
	Patient Admission     * ED Depart Disposition:	*Inpatient Admit Date: v 12/09/2023	*In • 09:	patient Admit Time: 20		
• Fa • Fa	ailed SSU = Ward Admit (Failed EOU) ailed HUB = Ward Admit (Failed HUB)	— Patient Admission *ED Depart Disposition: 12/05 12/05	itient Admit Date: 9/2023	*Inpatient Admit Ti 09:20	ime:	

• Failed BAU = Ward Admit (Failed BAU)

\*ED Depart Disposition: IDPatient Admit Date: IDPatient Admit Date: IDPatient Admit Time: IDPatient Admit Admit Time: IDPatient Admi

3. Do not edit the *Inpatient Admit Date and Inpatient Admit Time* fields. Click **Complete.** 

Complete

4. In **iPM** complete a statistical discharge and admission.

