

FirstNet Clerical Statistical Admission



Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

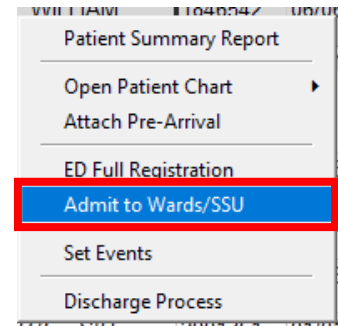
This Quick Reference Guide will explain how to:

Complete a statistical admission for ED Inpatient areas. Including, SSU to BAU/HUB.

Overview:

Refer to the [iPM QRG – Statistical Discharges and Admissions](#) to understand when the patient meets eligibility criteria. If the patient is being discharged to home inpatient areas refer to [QRG FirstNet – Clerical Inpatients \(from ward or home\) presenting to ED](#).

1. Locate the patient on the Admin Tracking Board. Right click on patient name, select Admit to Wards/SSU.



2. The ED Admit window opens. The ED Depart Disposition will be mandatory. Select the appropriate admit option.

- Failed SSU = Ward Admit (Failed EOU)
- Failed HUB = Ward Admit (Failed HUB)
- Failed BAU = Ward Admit (Failed BAU)

3. Do not edit the **Inpatient Admit Date** and **Inpatient Admit Time** fields. Click **Complete**.

Complete

4. In **iPM** complete a statistical discharge and admission.