

Downtime - Radiology Integration

Downtime - How to order when system is down



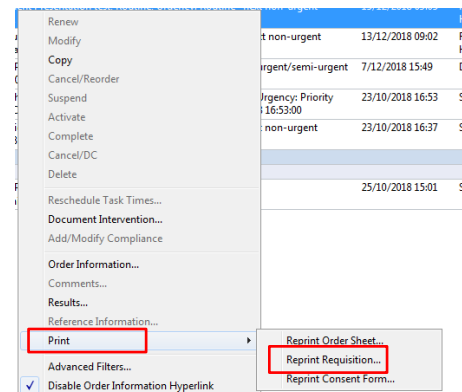
This Quick Reference Guide will explain how to:

How to order radiology when system is down

1. Navigate to Orders on the Table of Contents and click +Add to request an investigation.
2. Search for the test(s) you wish to order.
3. Complete the mandatory information, click 'Sign' and enter password.
4. Refresh the screen.

***During an integration downtime, orders placed on the EMR will not necessarily reach Medical Imaging. Clinicians will therefore need to print a slip to send down. However, it is important this is still done via the EMR so the order is queued appropriately, and to prevent duplicating investigations. ***

5. Right click on the order you have just placed, select 'Print' then 'Reprint Requisition'.



6. Sign/date 'Requesting Medical Officer'. The form can then be sent to Medical Imaging via fax/chute.

Western Health Medical Imaging
Fitzroy Hospital - 03 9345 6274
Cranwell Hospital - 03 9345 1674
Williamstown Practice - 03 9343 0292
Western Health Email: 03 9345 6066

Medical Imaging Referral **Reprint**

Visit No: 1272
Patient: TESTAHS, Jordan
DOB: 01/03/2000 Age: 20 Years Sex: F
UR No: 290256

Address:
Requesting Dr: HTS, support1
Practitioner No:
Treating Dr:
Alert: No
DVA No:
Medical Service: GEM Dementia Management
Location: CT-03430 0404
Electronically signed by: HTS, support1

Allergies: Allopurinol (AN), Boric Acid, Cobamo Lincolic (Good Cross), Cloxa, Diazepam, Fluconazole (AZ), Gess, Kivallul, Lactin, Paracetamol, Penicillin, Penicillin, Pine grass, Soap, Watermelon, Xaloxa, amoxicillin, aspirin, cloxacillin, codeine, lactulose, morphine, paracetamol, rifaximin

Clinical Information:

Copy Results to:

REFERRAL:	REFERRAL DETAILS:
CT Chest Order Id: 882985849 Requested Date/Time: 27/10/2020 01:54 pm	Clinical Question: 111, Patient Presentation: 111, Relevant Past Medical History: 111, PI consent obtained: Yes, Urgency - Time Schedule: Urgent/Semi-Urgent case, Clinician Callback Number: 111, Radiologist Discussed With: ., Pregnant: No, eGFR with date: 111, Kidney Disease: No, Asthma: Yes, Hyperthyroid/Graves Disease/MultiNode Goitre: No, Contact Precautions: ., Interpretive services required: ., Outpatient Order (if yes, print Requisition): No

Requesting Dr's Signature: _____ Date: _____

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