

Documentation – How to Review Powerforms in Form Browser



This Quick Reference Guide will explain how to:

How to view powerforms in Form Browser

Definitions:

Powerforms – A series of templates for clinical documentation. They are designed to provide forms to document patient information

How to Review Powerforms in Form Browser

1. You can review the existing **Powerforms** through Form Browser in the Table of Contents (TOC)
2. In the **Sort By** menu select **Forms**

Form Browser

Handy Hint



- If Form Browser displays **No Items Found**
- Right click on the grey banner bar and select Search criteria
- For *View Range*, select **Date Range** and adjust the **From Date** to include the date you are looking for documentation from, then click OK
- Any Powerform documentation in those date ranges should now display

No Items Found

No Admission Date Search criteria

3. You can now view **Powerform** by form type i.e. **Initial Patient Assessment**.
Double click on required form to open