## This Quick Reference Guide will explain how to:

Complete Blood Product Administration Documentation in the EMR Fluid Balance Chart

This process applies to all Inpatient areas including PACU (Excluding Intraop, during a procedure with an Anaesthetist present)

- All blood and blood products should be documented on paper
- All blood and blood products must be prescribed using the blood/blood product consent and prescription form AD 283.1
- Perform pre-administration checks utilising the blood product issue form


## Documenting Fluid Balance

1. Go to Interactive View and Fluid Balance (iView) in the Table of Contents (TOC).
Select Fluid Balance Band then;

- Intake
- Blood Products


2. Set up the Dynamic Group by clicking on the Dynamic Group icon

- The Dynamic Group window opens
- Select the appropriate Blood Product being administered
- Click OK
,


3．Enter the Blood Product Volume Administered．
（Note volume appears purple indicating the entry is not saved）

4．Save and Sign by clicking on green tick．
 $\times$

| $\Delta$ Blood Products | 回 |  |
| :---: | :---: | :---: |
| $\Delta$＜Red Cells＞ |  |  |
| Volume Infused | mL 250 |  |
| $\Delta$ Blood Products | 昰 |  |
| $\Delta$ Red Cells |  |  |
| Volume Infused | mL |  |
| $\Delta$ Red Cells |  |  |
| Volume Infused | mL | 250 |

## Intraop（during a procedure）with an Anaesthetist present

－All blood and blood ordered on paper（except when massive blood infusion protocol activated）．
－All blood and blood products are prescribed and administered by the Anaesthetist via EMR Anaesthetic Record SAA．
－Pre－administration checks completed utilising the blood product issue form．
－All blood and blood products volumes，administered by the Anaesthetist，from the EMR Anaesthetic Record SAA， auto populate into the Fluid Balance Chart and are View Only．
－Fluid Balance＞Intake＞ANAES ONLY Blood Products．

| $\chi^{2}$ Adult RiskAssessments |  | 開 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Q Adult Systems Assessment |  | －1111 |  | Clinical R．．． |
| Q Adult Lines－Devices |  | $\Delta$ Intake Total |  | 606.2 |
| Q Fluid Balance |  | －Continuous Infusions |  | 100 |
| $\square$ Intake | $\wedge$ | －Medications |  | 0.2 |
| $\sqrt{\downarrow}$ Continuous Infusions |  | －IV Therapies（Paper／Retrospective） | 退 |  |
| $\checkmark$ Medications |  | －Oral |  |  |
| Reference Information |  | －Blood Products | 四 |  |
| IV Therapies（Paper／Retrospective） |  | $\Delta$ Other Intake Sources | 睈 |  |
| Oral |  | $\triangle$ ANAES ONLY－Blood Products |  | 506 |
| Enteral |  | Red Cells－AN | mL | 506 |
| Feeding Tube |  | －Output Total |  |  |
| Surgical Drains／Tubes |  |  | Balance | 606.2 mL |
| Blood Products |  |  |  |  |
| Other Intake Sources |  |  |  |  |
| Other Documentation |  |  |  |  |
| $\checkmark$ ANAES ONLY－Blood Products |  |  |  |  |



