Cross Encounter File Review Guide- Reviewing Orders IPOCs Goals and Interventions

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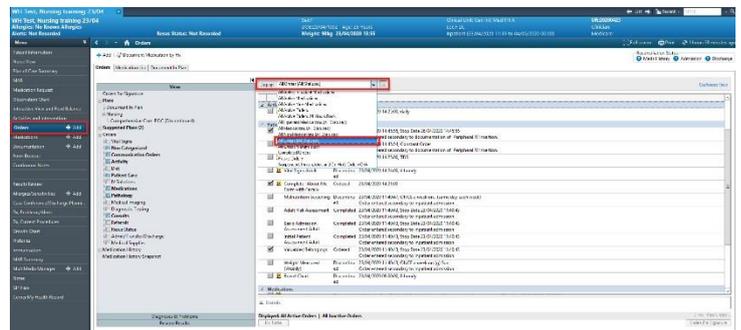Quick Reference Guide

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This Quick Reference Guide will explain how to:

Complete a Cross Encounter File Review - Reviewing Orders/IPOCs (Goals and Interventions)
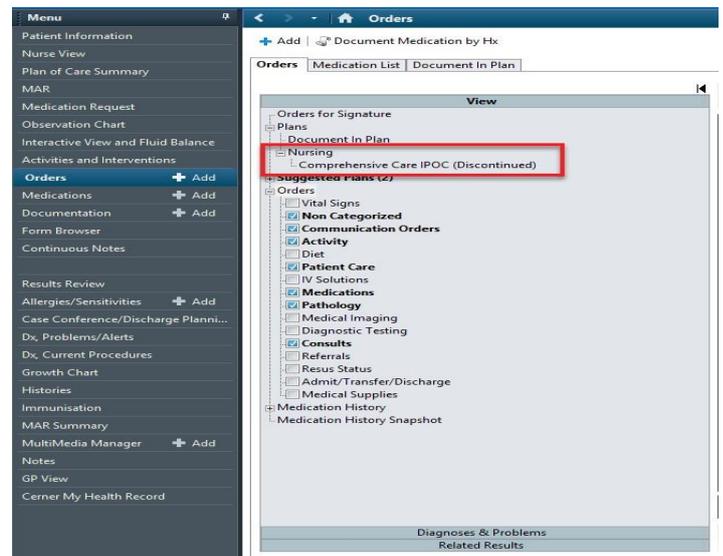
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1. Type in MRN number in Search
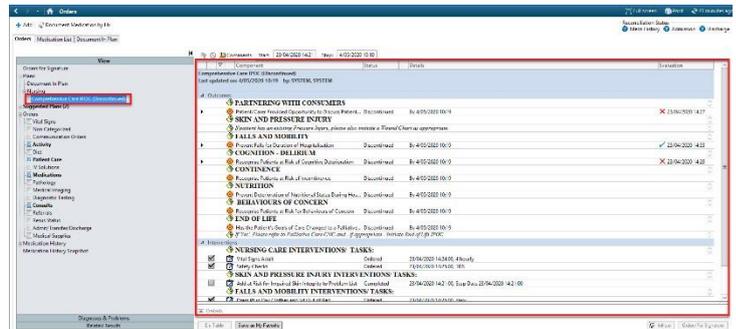   Select **Correct Encounter** you wish to review

2. Patient record will open for that encounter
   Go to **Order** page from Table of Contents (TOC)
   Change the **Displayed** filter to show **All Orders (All Statuses)**

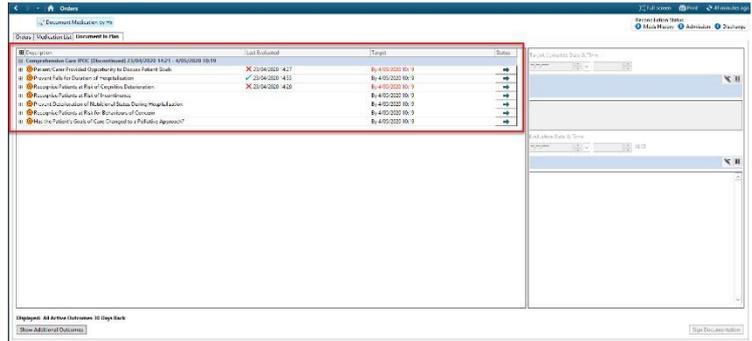3. If any IPOCs initiated they will appear under **Nursing**

4. Select the IPOC you wish to review and what goals and interventions were selected for the patient will appear on the right of screen

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5. If you want to review documentation against the IPOC go to **Document in Plan** and the IPOCs for this patient will appear.

6. You can review the frequency of the documentation by clicking on the **+ sign** next to the goal