

Clinical Care – Reviewing Referral Information in Outpatients



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Quick Reference Guide

This Quick Reference Guide will explain:

- How to review the ISBAR information from Ambulatory Organiser

Click on the patient's name from ambulatory organiser to open their file

Time	Duration	Patient	Details	Status	Notes
8:45 AM Lim, Melvin OP	40 mins	TESTPAS, REQUESTTWELVE 37 Years, Female	Respiratory Rapid MBS New	Booked(Confirmed) Footscray	Reason for Visit: lung nodule FI

Outpatient View

1. Select "Outpatient View" from the table of contents
2. Select the "Outpatients" tab
3. Select "Referrals (Chart)"
4. Look for the referral related to this clinic visit and click on the "Referral ID"

The screenshot shows the 'Outpatient View' interface for patient 'TESTPAS, REQUESTTWELVE'. The patient's details include Sex: Female, DOB: 15/06/1987, Age: 37 Years, Weight, and Clinical Unit: ASC Respiratory. The interface includes a menu on the left with 'Outpatient View' selected (1). The 'Outpatients' tab is active (2). The 'Referrals (Chart)' option is selected in the menu (3). The 'Referrals Information' section displays a table of referrals, with the referral ID 'VSPEC129328' highlighted (4).

Referral ID	Referral Type	Referral Service	Specialty	Reason	Referral Status	Wait List Status	Referral Received Date	Referral Expiry Date
VSPEC104563	Specialist Clinics (OP)	General Medicine	WC Paed Growth & testing sv Nutrition		Schedule Appt - Routine < 90 Days	Scheduled	01/09/2023	31/12/2100
VSPEC104581	Specialist Clinics (OP)	Adult Genetics	ASC Maxillofacial	testing sv	Schedule Appt - Routine < 90 Days	Scheduled	01/09/2023	31/12/2100
VSPEC104601	Specialist Clinics (OP)	General Medicine	WC Immunisation	testing sv	Schedule Appt - Routine < 90 Days	Waiting	01/09/2023	31/12/2100
VSPEC122942	Specialist Clinics (OP)	AHA	AH OT Hand Therapy	testing sv	Triage Required	Requested	01/09/2023	31/12/2100
VSPEC129328	Specialist Clinics (OP)	Respiratory	ASC Respiratory	-	Schedule Appt - Urgent < 30 Days	Waiting	18/06/2024	31/12/2100



- In the View Encounter window select the “Referral Information” tab
- Scroll down and locate “Existing Referral Comments” and click on the “...” icon on the right

- “Existing Referral Comments” box will open allowing you to review additional information provided in the order

Orders and Referrals

- Select Orders and Referrals from the table of contents
- Select “Referrals”
- * Ensure the Display selected is “All Orders (All Statuses)”
- Click on the relevant referral order for this clinic visit
- Additional information related to the order will appear

Referrals View

1. Select “Referrals View” from the table of contents
2. Look for the referral related to this clinic visit and click on the “Referral ID”

TESTPAS, REQUESTTWELVE | Sex:Female | Clinical Unit: ASC Respiratory
 Allergies: Allergies Not Recorded | DOB:15/06/1987 | Age: 37 Years | Loc:PH ASC PCR RESP
 Alerts: Not Recorded | Resus Status: | Weight: | Referral FIN: 21004350

Menu

- Oncology/Haematology View
- Results Review
- Orders and Referrals + Add
- MAR
- MAR Summary
- Medication List
- Documentation + Add
- Continuous Notes
- Notes
- Interactive View and Fluid Balance
- Activities and Interventions
- Observation Chart
- Allergies/Sensitivities + Add
- Dx, Problems/Alerts
- Dx, Current Procedures
- Form Browser
- Case Conference/Discharge Plann.
- Care Plan Summary
- Growth Chart
- Histories
- Immunisation
- MultiMedia Manager + Add
- GP View
- My Health Record
- Pregnancy Summary Report
- Research
- Referrals View**
- Appointments

Referrals Information

Time: Last One Year | Referral Service: *All | Show Expired | Show Closed

Referral ID	Referral Type	Referral Service	Specialty	Reason	Referral Status	Wait List Status	Referral Received Date	Referral Expiry Date
VSPEC104563	Specialist Clinics (OP)	General Medicine	WC Paed Growth & Nutrition	testing sv	Schedule Appt - Routine < 90 Days	Scheduled	01/09/2023	31/12/2100
VSPEC104581	Specialist Clinics (OP)	Adult Genetics	ASC Maxillofacial	testing sv	Schedule Appt - Routine < 90 Days	Scheduled	01/09/2023	31/12/2100
VSPEC104601	Specialist Clinics (OP)	General Medicine	WC Immunisation	testing sv	Schedule Appt - Routine < 90 Days	Waiting	01/09/2023	31/12/2100
VSPEC122942	Specialist Clinics (OP)	AHA	AH OT Hand Therapy	testing sv	Triage Required	Requested	01/09/2023	31/12/2100
VSPEC129328	Specialist Clinics (OP)	Respiratory	ASC Respiratory	-	Schedule Appt - Urgent < 30 Days	Waiting	18/06/2024	31/12/2100

3. In the View Encounter window select the “Referral Information” tab
4. Scroll down and locate “Existing Referral Comments” and click on the “...” icon on the right

View Encounter

Conversation: Referral Species: Human Complete Reg?: UR Number: 7100060

Last Name: TESTPAS First Name: REQUESTTWELVE Middle Name: Title: miss

Administrative Sex: Female Date of Birth: 15/06/1987 Birth Date Entry: Actual Age: 37Y

Country of Birth: Australia Medicare Status: Eligible Medicare Number: 5456 35423 1-1 Medicare Expiry Date:

Patient Information | Encounter Information | Discharge Data | **Referral Information** | Emergency and VEMD | Inpatients and VAED | Outpatients and VINAH | Portal Autho

Existing Referral Comments:

- Waiting, Conversation, P2MO6, 18/06/2024 11:25:31 PM
- Requested, Conversation, P2MO6, 18/06/2024 11:24:04 PM
- ISBAR Response: Yes - Completed
- Referral Order: Respiratory OP Referral

Offers Organiser

Return To Search Complete

Ready P2MO6 M2031 10/07/2024 14:34

5. "Existing Referral Comments" box will open allowing you to review additional information provided in the order