



This Quick Reference Guide will explain how to:

Complete end of life/ advanced care planning/ directive



Important – As part of the nursing admission workflow, you will complete the Initial Patient Assessment Powerform

- For non-inpatient areas the End of Life/Advance Care Planning/Directive Powerform is found in Ad Hoc > Admission/Transfer/Discharge > Advance/Care Planning/Directive

1. Navigate to the **End of Life/Advanced Care Planning/Directive** Chapter.
2. Complete the **Palliative Care** questions
 - Is Patient Known to Community Palliative Care?
 - Would You be Surprised if this Person Died during this Admission or in the Next Days or Weeks
3. Complete the **Advanced Care Plan/Directive** questions:
 - i. Does the Patient have an Advanced Care Plan/Directive
 - If answered Yes
 - ii. Has an Alert been put on iPM becomes yellow indicating it needs to be completed (mandatory)
 - ii. Copy in Patient File
 - If answered No
 - i. Patient/Carer Would Like to Discuss ACP/D Within this Episode +/- Pamphlet/Brochure Given for ACP/D
4. Complete any Carer information
5. When the Document is complete **Sign** the form by clicking on the **Green Tick**