

Cancer Services - Cancer Multidisciplinary Team Meeting (MDM) Preparations



Digital Health
CONNECTING BEST CARE

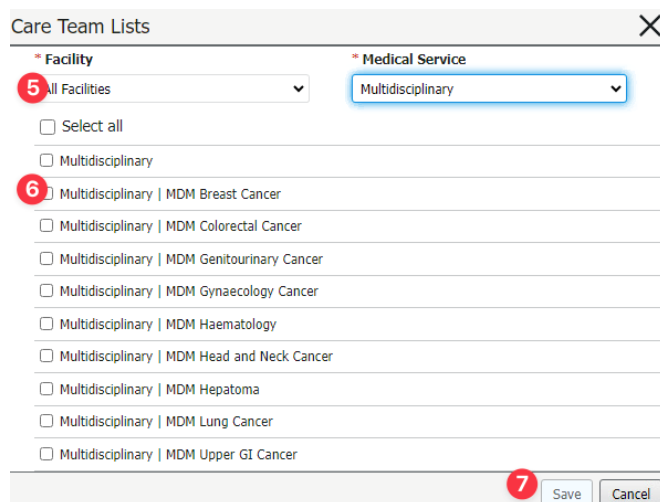
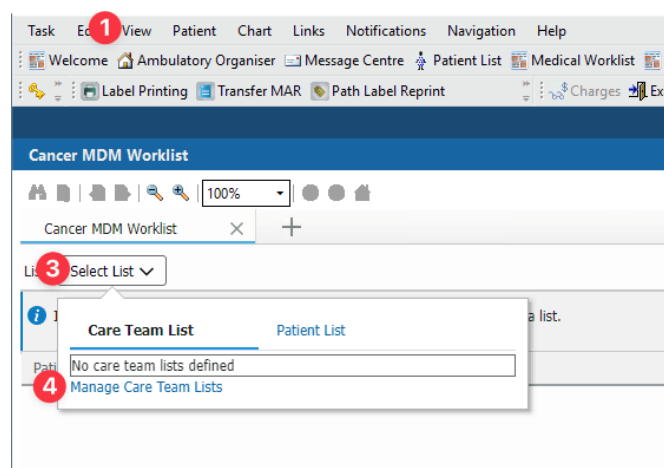
Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

- Set up a tumour stream specific Cancer MDM worklist.
- Add a patient and their details to the Cancer MDM worklist.
- Add patient clinical details to the Cancer MDM worklist.
- Complete a cancer MDM referral.

Set up a tumour stream specific Cancer MDM worklist

1. Click **View** from the top tool bar.
2. Select **Cancer MDM Worklist**.
3. Click on the dropdown menu next to List.
4. With Care Team List tab selected, click **Manage Care Team Lists**.
5. Within the Care Team List window, select:
 - **Facility: All**
 - **Medical Service: Multidisciplinary**
6. Tick the box next to the appropriate tumour stream(s).
7. Click **Save**.





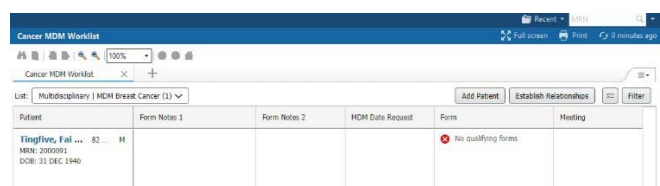
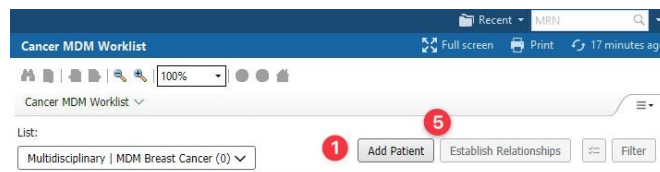
Add a patient to the Cancer MDM worklist

1. On the Cancer MDM Worklist, click **Add patient**.
2. Search for the patient.
3. With the patient identified, **single click on the most appropriate EMR encounter**.
4. Click **OK**.
5. Click **Establish Relationships**.
6. Within the **Establish Relationships** window, tick **Select all to view all patients' details** (or select only the patients to view the details)

Please note that if there is only one patient to establish relationship for, the **Select all** option will not be available. In this case, simply select the patient.

If the login account has opened the encounter of the patient before (e.g., review the EMR chart), a relationship would have already been established. In this case, Steps 5 and 6 are not required.

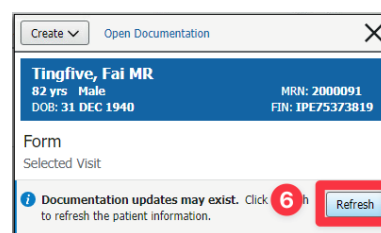
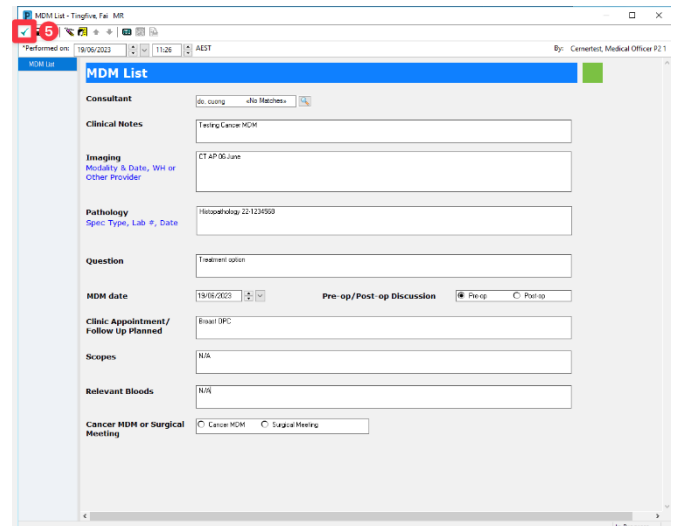
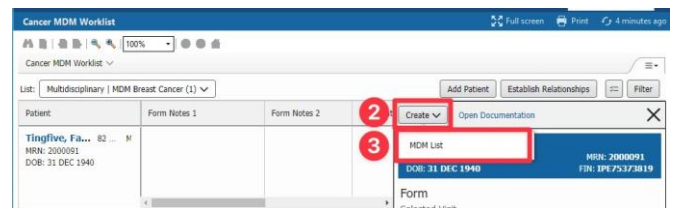
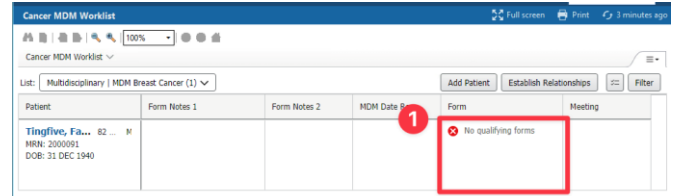
7. Click **Submit**.





Add patient clinical details to the Cancer MDM worklist

1. Within the selected patient's row, click on the cell/field under **Form** column.
2. Click **Create**
3. Select **MDM List**.
4. Complete the fields in the MDM List Powerform.
5. Click the tick (✓) on the top corner of the window to submit the entry.
6. Click **Refresh** adjacent to the **Documentation updates may exist** banner.
7. Close the slide out window. The clinical details entered are displayed on the Cancer MDM worklist.





Complete a cancer MDM referral

1. From the Cancer MDM Worklist, click on the selected patient's name.
2. Navigate to **Orders and Referrals** from the left-hand side menu.
3. Click **Add**.
4. In the Search window, ensure that the search type is set to **Inpatient**
5. Open **OP Referrals** folder.
6. Open **OP Cancer MDM** folder.
7. Select the appropriate MDM tumour stream referral, and complete all the required fields.
8. Click **Sign**. Enter your password and click **Ok**. Then, click **Refresh** on the top right-hand corner.

