Admit - Complete Admission Note

Digital Health

**Digital Health
Quick Reference Guide**

This Quick Reference Guide will explain how to:

Complete admission note.

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1. Select **Medical Officer View** from Table of Contents menu

2. Select the "**Admit Tab**" at the top of the work space

**3.** Enter information in the widgets listed

4. You can "drag and drop" components in the grey column on the right-hand side of the workspace to re-arrange the order of the widgets
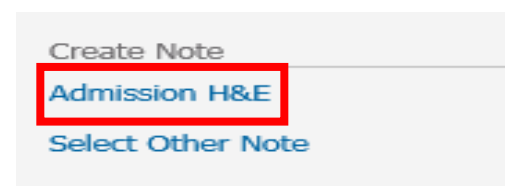

5. You can also delete widgets that are not relevant for you admission

 Note by clicking the hamburger in the top right-hand corner of the work space

6. Navigate to **"components"** and then untick any items you do not wish to be in you admission note
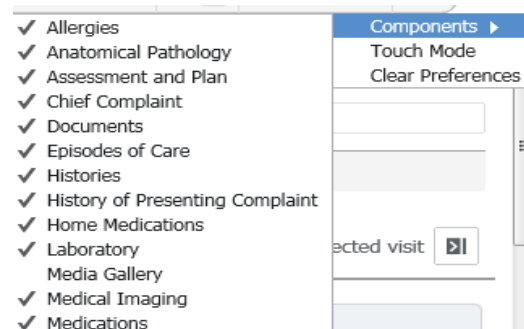
7. After entering all your information select **"Admission H & E"** at the bottom left of the work space

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8. You can make further edits to your admission note in this page
9. Once completed click **Sign/Submit**