

# Memorandum

To: Senior Leadership Group  
From: Lily Liu – Director, Digital Health  
Date: 14<sup>th</sup> February 2023  
Subject: Opening of EMR Phase 2.1 Super User training

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The EMR Phase 2.1 project has reached another exciting milestone, with training session bookings opening today for our EMR Super Users ahead of the EMR Phase 2.1 Go-Live in July 2023.

More than 700 Western Health staff have signed up to be Super Users for the EMR Phase 2.1 implementation this year, and we're thrilled to see so many staff signing up to receive the additional training to assist their colleagues during the Go-Live time and beyond.

Super User training will take place over an eight-week period, beginning on Tuesday 11<sup>th</sup> April 2023. Super Users will soon receive an email with a link to book into their Super User training session as well as further information on the next steps in their EMR Phase 2.1 education journey. Super Users will be asked to speak to their managers prior to booking into a training session.

Super Users will complete a face-to-face classroom training session of up to 8 hours (depending on discipline) to upskill them in the new EMR Phase 2.1 modules and functionality.

Super Users will need to complete the WeLearn lessons for their role prior to attending their face-to-face Super User training. The WeLearn lessons will be available from Monday 3<sup>rd</sup> April 2023. Super Users are asked to ensure they allow enough time to complete their WeLearn lessons when booking in for their Super User classroom training session.

The opening of Super User training bookings is a significant moment for the project, with many staff about to get their first look at the new EMR Phase 2.1 modules and the Learning and Development team can't wait to get started with the lessons.

For more EMR Phase 2.1 training information, please [join the CEO EMR webinar](#) at 2pm on Wednesday 15<sup>th</sup> February, or visit the [Digital Health information site](#).

I look forward to your ongoing support as we continue to prepare Western Health for the EMR Phase 2.1 Go-Live.

Kind regards



**Lily Liu**  
Director, Digital Health