



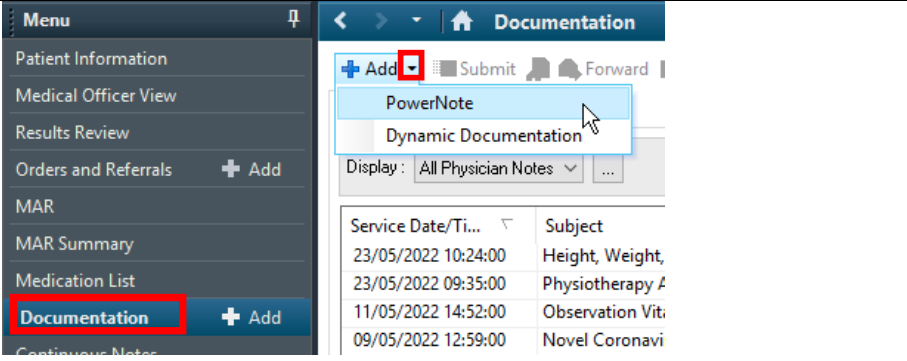
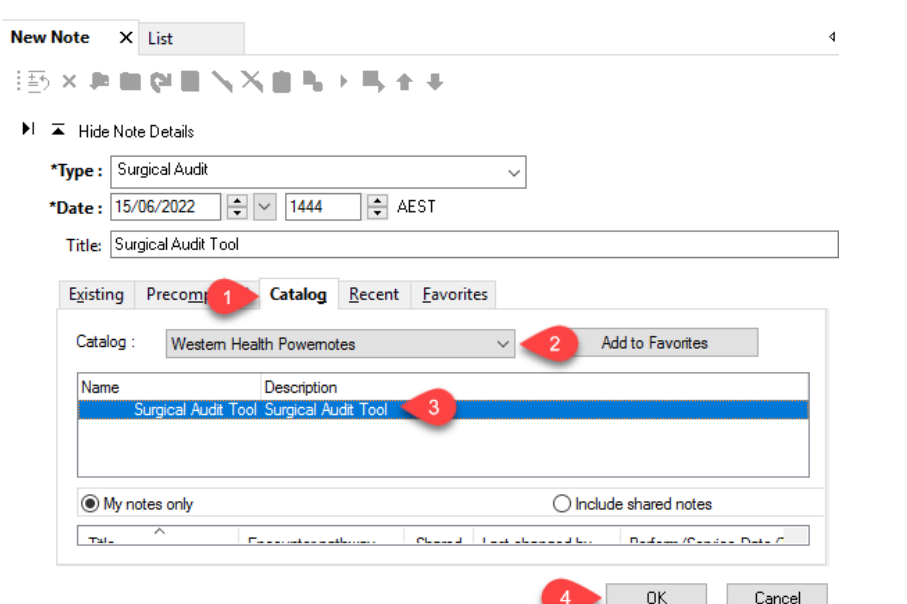

## EMR Quick Reference Guide

### Documentation - Surgical Audit Tool PowerNote

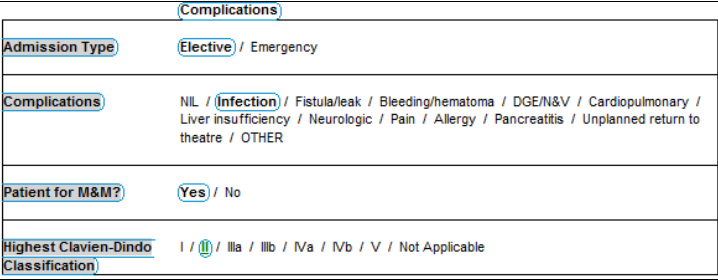
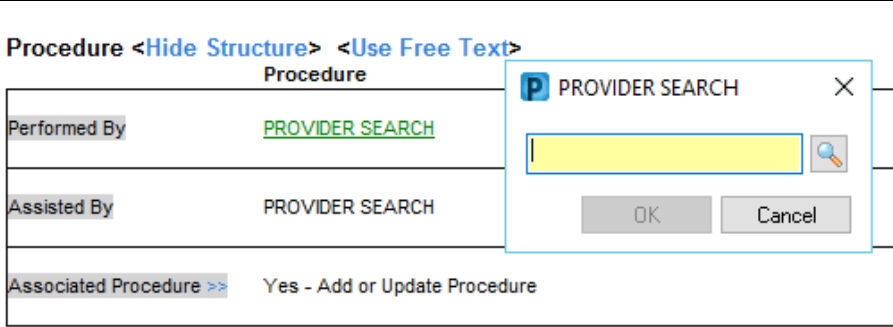
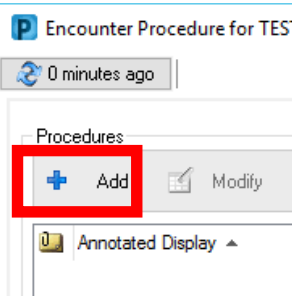
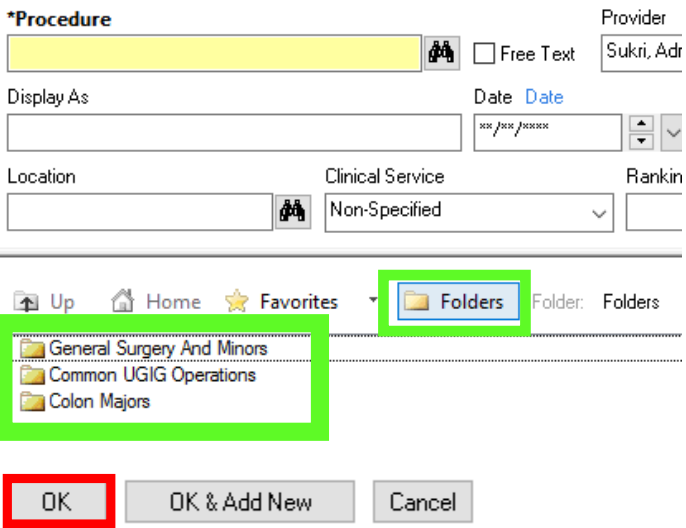
This Quick Reference Guide will cover:

- [Finding the Surgical Audit Tool PowerNote on EMR](#)
- [Documenting and adding procedures in the Surgical Audit Tool](#)

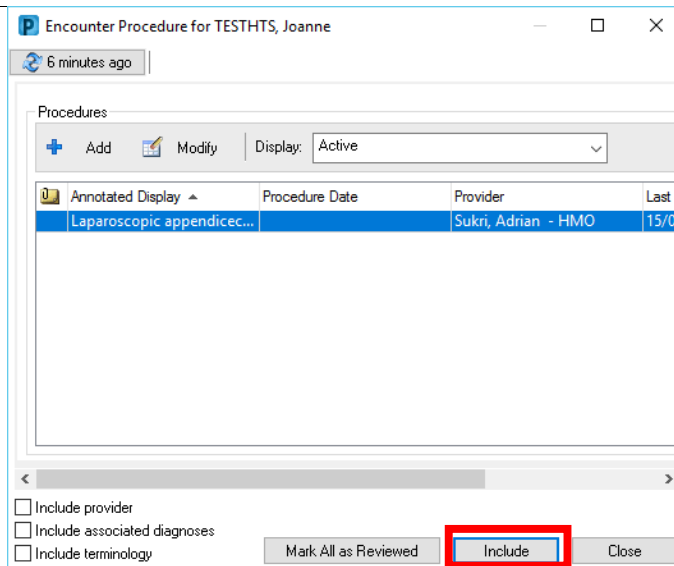
### Navigating to the Surgical Audit Tool

<p>1. Navigate to Documentation and then click the drop-down arrow next to "+Add" and then click PowerNote</p>	
<p>2. Select the Catalog tab and the Catalog of "Western Health Powernotes" 3. Then select "Surgical Audit Tool" and click "OK"</p>	
<p>4. Select the appropriate encounter in relation to the operation and select "Ok" to open the Surgical Audit Tool PowerNote</p>	

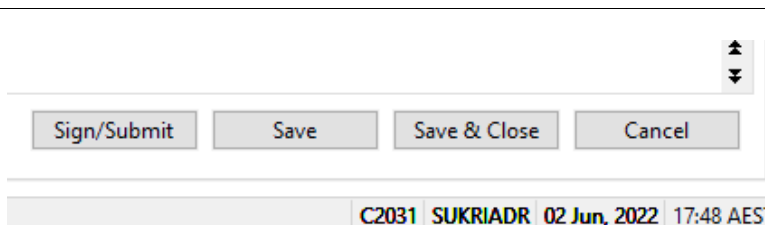
## Documentation in the Surgical Audit Tool

<p>1. Select the appropriate fields under Complications for each section</p> <p>a. Select "OTHER" to add free text under the complication heading.</p>	
<p>2. Add the surgeon and assistant details by search.</p> <p>a. Note: You can add multiple surgeons and assistants by selecting "PROVIDER SEARCH" after adding the initial clinician</p>	
<p>3. To add an associated procedure, select "Yes - Add or Update Procedure" to open the procedure window and Select "Add"</p>	
<p>4. Either <u>search</u> for a procedure or find the procedure in the common procedures <u>folders</u> and select "Ok" to add the procedure.</p>	

5. Highlight the procedure and select "Include" to add the procedure to the Surgical Audit Tool



6. Select Sign/Submit to complete the Surgical Audit Tool or Save & Close to save the document.



7. Here you can name the title of the document and "Sign" to finalize the Surgical Audit Tool note.

