



## EMR Quick Reference Guide

### Theatre – PACU Nurse

**CAUTION:** PRN (free text) drugs prescribed using the PACU Order-set have **NO** frequency and **NO** dose limit restrictions in the EMR.

1. **Review Lines and Devices** - go to the table of contents and select **Interactive View and Fluid Balance**.

- a) Go to **Adult Lines and Devices** and highlight the type of device to be documented.
- b) Open the **Dynamic Group** and enter the correct details (they will flow through to the **Fluid Balance Chart**).

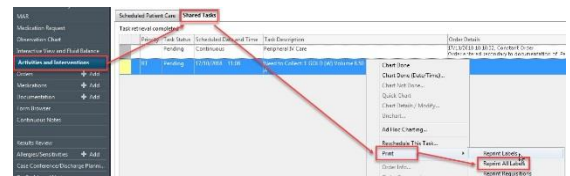


2. **Point of Care Specimen Collection** – View all ordered pathology specimens awaiting collection by selecting the **Specimen Collection** tab in the Navigation Toolbar.

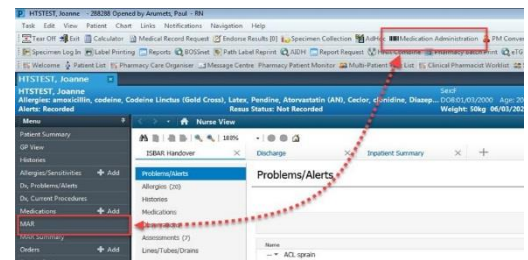
- a) Please see the following **QRG: Pathology Specimen Collection – Nurse and Midwife**
- b) Pathology tasks can also be accessed from **Activities and Interventions** → **Shared Tasks** and will also be accessible from **Care Compass**, if **Care Compass** is available in your area.



3. **Printing Accession Labels (alternative method) – Menu** → **Activities and Interventions** → **Shared Tasks** → Right Click on the Pathology Request and choose the **Print** → **Reprint All Labels** Option. **Do Not** click **Chart Done** until after you have printed the Accession Label.



4. **Administration of medications & Infusions** - Administer medications and commence infusions via the **Medication Administration Wizard (MAW)** to confirm positive patient identification with wristband scanning. The secondary option is to use the **MAR (Medication Administration Record)** via the tab in the **Menu**. When using the MAR, refresh the page ensure that the tabs in the **Time View** are **all** ticked. Please refer to the following QRG's for administration of infusions.

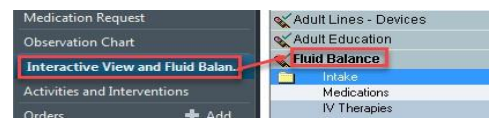


- QRG Infusions – Administering BAG by BAG Infusions
- QRG Infusions – Administering Truly Continuous Infusions
- QRG Infusions – Administering Intermittent Infusions

If a patient is admitted to Theatre with an infusion currently running and the intent is to restart the infusion postoperatively please follow the **QRG Infusions – Pausing an Infusion**.

**NB:** Intraoperative Infusion ordering and administration documentation will remain as per current practice. Ongoing infusions required postoperatively will be ordered and managed on EMR.

5. **Review the Fluid Balance Chart**



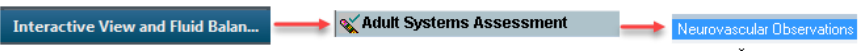
6. **Bladder Irrigation** - as required



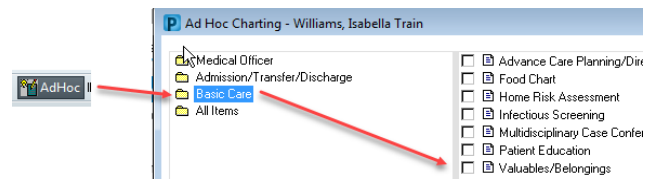
7. **Blood Glucose** – as required.



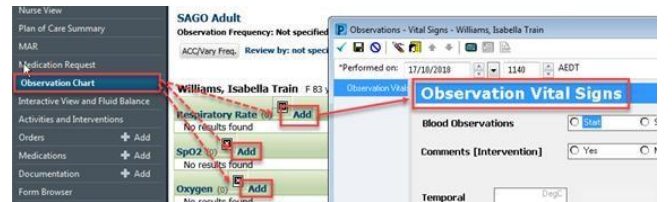
8. **Neurovascular Observations** – as required.



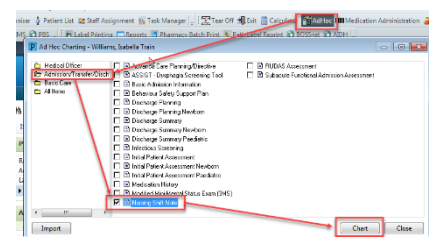
9. **Patient Belongings** – Choose **AdHoc** from the top menu bar open the **Basic Care** folder. Tick the **Valuables/Belongings** box and click “**Chart**”.



10. **Final Discharge Observations** – go to the table of contents and select **Interactive View and Fluid Balance** and click on any of the + **Add** buttons to open the **Observation Vital Signs** entry page.



11. **Documentation** - most documentation can be achieved with a blank **Nursing Shift Note**. Click on **AdHoc** in the top menu bar and open the **Admission/Transfer/Discharge** folder. Select **Nursing Shift Note** and click on **Chart**. This will open a free text window.



12. **Handover** - the **ISBAR Handover Tool** and **Inpatient Summary** are located in the **Nurse View** section of the Table of Contents.



13. **Handover Documentation** – Use the Handover Communication Tool to document all clinical handovers to all external clinical agencies including Ward nurses, Paramedics and transport staff. The **Handover Communication** tool is located in: **iView** → **Adult Quick View** → **Handover Communication**

