

“What Goes Where”: A Guide to Clinical Documentation at Western Health.

Footscray, Sunshine, Williamstown & Sunbury – Surgical Wards

iPM:	EMR (Cerner):	Paper:	BOSSnet:	Other Applications:
<ul style="list-style-type: none"> • Patient registration • Updating patient demographic information/compensable • Print patient labels • Admit/Discharge/Transfer patients • iPM Admission/Discharge Form • Theatre Bookings • In-Theatre Details • iPM Alerts (if applicable for Theatre) • Presence of an advance care plan – Legal Alert • Presence of a substitute decision maker – Legal Alert 	<ul style="list-style-type: none"> • Patient ID wristband • Allergies • Alerts • Place Diet order • Inpatient clinical documentation • Patient Belongings • Infectious Disease Screening Tool • Documentation of lines and devices • Medication Orders/Administration • Intravenous & subcutaneous infusion orders/administration • Fluid balance chart • Pathology Orders, Collections/Results • Radiology Orders/Reports • ISBAR Handover • Documentation of Diagnosis/CMBS Code/Procedure • Referral to Allied Health & Clinical Nurse Consultants • Discharge Prescriptions • Discharge Summaries • Red Dome order • CNC referrals 	<ul style="list-style-type: none"> • Consent Form (AD34 & AD32) • Passport To Surgery (AD250) • Operation report (AD253) Post Anaesthetic Care Record (Adult) (AD259.3) • Acute Resuscitation Plan (ARP) ALERT 3 *trial form • Perioperative Count Sheet (AD262) • Multiday Anaesthetic Record (AD263) • Blood Transfusion Records/Consent (AD283.1) • Group and Hold form • Respond Blue Record AD299 • Electrocardiogram (ECG) • Referral Cardiac Diagnostic Unit Procedures • CPX Referrals • Day Admission Risk Screening Assessment Tool (AD82.1d) • Wound Care Chart (Post-Acute Care referrals on discharge) • Restraints documentation. 	<ul style="list-style-type: none"> • Outpatient Clinic Referrals • Outpatient Documentation • Emergency Department Summary & Discharge Letter • ICU Patient Record • Previous Theatre/Cath Lab/Day Procedure Reports • Maternity Documentation • Non Synapse and Non Dorevitch results • Community Services Referrals (CAU) – with paper drug chart and wound chart as required. <p style="font-size: small;">*All internal and external paper documentation will continue to be scanned as per pre EMR process.</p>	<ul style="list-style-type: none"> • Synapse • Alcidion iPJ board/ MIYA • CBORD Diet Management System