

## “What Goes Where”: A Guide to Clinical Documentation at Western Health.

### Footscray & Sunshine – Preadmission Clinic

iPM:	EMR (Cerner):	Paper:	BOSSnet:	Other Applications:
<ul style="list-style-type: none"> <li>• Patient registration</li> <li>• Updating patient demographic information/compensable</li> <li>• Print patient labels</li> <li>• Admit/Discharge/Transfer patients</li> <li>• Outpatient Appointments</li> <li>• Theatre Bookings</li> <li>• iPM Alerts (if applicable for Theatre)</li> <li>• Presence of an advance care plan – Legal Alert</li> <li>• Presence of a substitute decision maker – Legal Alert.</li> </ul>	<ul style="list-style-type: none"> <li>• Allergies</li> <li>• Alerts</li> <li>• Pre-Admission Health Questionnaire</li> <li>• Clinical documentation</li> <li>• Review previous inpatient</li> <li>• Medication Prescriptions</li> <li>• Pathology Orders, Collections/Results</li> <li>• Radiology Orders/Reports</li> </ul>	<ul style="list-style-type: none"> <li>• Request for Elective Admission (AD32)</li> <li>• Pre Admission Clinical Summary AD63</li> <li>• Electrocardiogram (ECG)</li> <li>• Cardiac Diagnostic Unit Referrals</li> <li>• CPX Referrals</li> <li>• Blood Transfusion Records/Consent (AD283.1)</li> <li>• Group and Hold form</li> </ul>	<ul style="list-style-type: none"> <li>• Outpatient Clinic Referrals</li> <li>• Outpatient Documentation</li> <li>• Emergency Department Summary &amp; Discharge Letter</li> <li>• ICU Patient Record</li> <li>• Previous Theatre/Cath Lab/Day Procedure</li> <li>• Maternity Documentation</li> <li>• Non Synapse and Non Dorevitch results</li> </ul> <p style="font-size: small;">*All internal and external paper documentation will continue to be scanned as per pre EMR process.</p>	Synapse