



EMR Quick Reference Guide

Documentation - Fluid Balance - Paediatric - Nursing


With the introduction of Infusions on the EMR Paediatrics will now be documenting fluid input and output on the EMR. The VPFM002 Victorian Children's Tool for Observation & Response Paediatrics | 24 Hour Fluid Management Chart will **ONLY** be used for Enteral Feeding orders. This QRG will assist you in working through documenting fluid intake and output on to EMR.

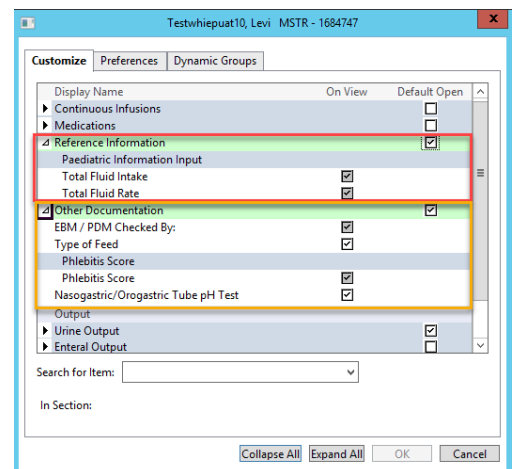
NB. Total input and output from **midnight to midnight**

1. Locating the Fluid Balance Chart (FBC)

- Enter the Patients Chart by clicking on the patients name in Care Compass
- Navigate to Interactive View from the Table of Contents (TOC)
- Click on the Fluid Balance Band

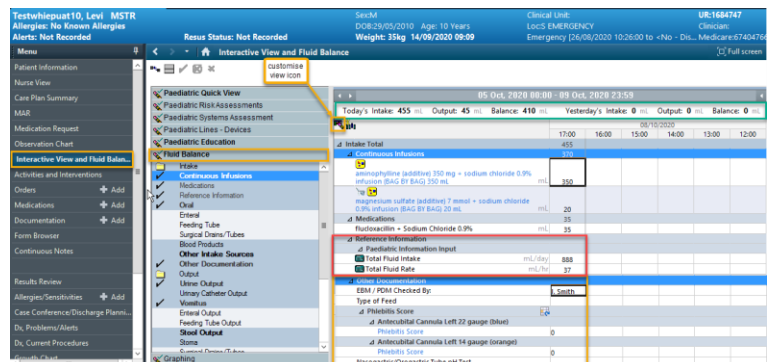
2. Customising the FBC to display the Total Fluid Intake, Total Fluid Rate and Other Documentation

- Click on the customise view icon 
- Click on Collapse All
- Locate Other Documentation under Intake
- Check the box Default Open to ensure this section remains visible for the clinicians login on the FBC (only needs to be completed once).
- Click on the arrow to expand view
- Check the boxes under 'On View' for the relevant sections
- Locate Reference Information and repeat steps 2d – 2e.
- Check the boxes under Paediatric Information Input for Total Fluid Intake (TFI) and Total Fluid Rate.
- The Dr will complete **Fluid Management Chart Paediatrics** and the TFI summary will display under these sections on the FBC under Intake



3. What does the FBC display

- Displays total input, output
- Balance for the current time and yesterday's totals
- Displays the total fluid intake summary under Reference Information
- Fluid Balance Reconciliation**



When receiving patients from Newborn Services, the fluid balance volumes will need to be reconciled on EMR as Newborn Services document fluid volumes on the AD 157.8 Newborn Services Fluid Balance & Treatment Orders and AD 157.9 NICU Observation and Fluid Orders Chart paper forms.

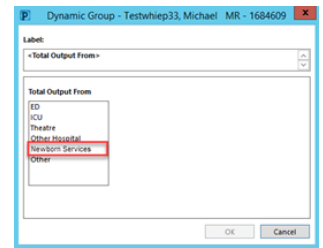


I. On the FBC create a dynamic group under Other Intake and Output Sources. Click on the dynamic group icon

Other Intake Sources



II. Select Newborn Services and click OK.



III. Repeat steps 3.d) I-II for Other Output Sources

IV. Document the total fluid volume administered **midnight til the point of transfer** for both and output.

Other Output Sources		350
Newborn Services		
Output Source	mL	350

from intake

e) **Oral Documentation**

QRG Documentation – Fluid Balance Chart – Oral Documentation

f) **Elimination Documentation**

QRG Documentation – Fluid Balance Chart – Elimination Documentation

g) **Enteral Documentation**

QRG Documentation – Fluid Balance Chart – Enteral Documentation