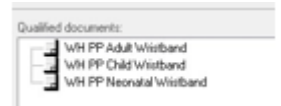
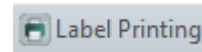




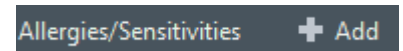
## EMR Quick Reference Guide

### Theatre – Holding Bay Nurse

1. **Wrist Bands** – if you need to print an additional ID Band go to **Label Printing** on the Navigation Tool Bar.



2. **Check Allergies and Alerts** - have been recorded, reviewed and updated if required. Check for droplet or contact precautions.



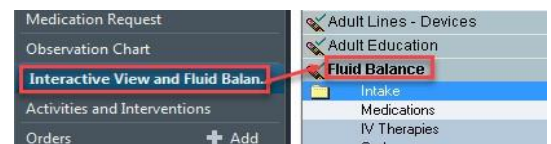
3. **Review Lines and Devices** – go to the table of contents and select **Interactive View and Fluid Balance**.

a) Go to **Adult Lines and Devices** and highlight the type of device to be documented.

b) Open the **Dynamic Group** and enter the correct details (they will flow through to the **Fluid Balance Chart**).



4. **Review the Fluid Balance Chart**



5. **Review prescribed Medications & Infusions via the MAR** – A summary can also be viewed by the **MAR Summary**

MAR	Time View	Scheduled	22/10/2020 16:00	22/10/2020 10:00	22/10/2020 08:00	22/10/2020 04:56	22/10/2020 04:00
Medication Request	Scheduled	esomeprazole				20 mg	Not given within 5 days.
Observation Chart	Unscheduled	20 mg, Oral, Tablet, Enteric-Coated, daily, First dose 07/10/2020 08:00:00					
Interactive View and Fluid Balance	PRN	esomeprazole					
Activities and Interventions	Continuous Infusions	esomeprazole					
Orders	Future	Flucloxacillin (additive)	1 g	1 g	1 g		
Medications	Discontinued Scheduled	Sodium Chloride 0.9% infusion 100 mL	Last given: 20/10/2020 17:22 AEDT	Last given: 20/10/2020 17:22 AEDT			Last given: 20/10/2020 17:22 AEDT
Documentation	Discontinued Unscheduled	1 g, IV infusion, 8 hourly, infuse over 30 mins, Indication: test, First dose 20/10/2020 10:00:00					
Form Browser	Discontinued PRN	Flucloxacillin					
Continuous Notes	Discontinued Continuous Infusion	Sodium Chloride 0.9%					
Results Review		sodium chloride 0.9% infusion (BAG BY BAG) 1,000 mL				Pending	Last bag started: 21/10/2020 02:11 AEDT
Allergies/Sensitivities		1,000 mL, IV infusion, Rate: 125 mL/hr, Duration: 2 bags, First dose 06/10/2020 13:43:00, Stop-date 07/10/2020 05:42:00, Total volume (mL): 1,000					
Case Conference/Discharge Planning		Administration Information					
Dx, Problems/Alerts		Sodium Chloride 0.9%					
Dx, Current Procedures		TPN Low Protein (Olimel N7) 1,500 mL				Pending	Last bag started: 21/10/2020 04:54 AEDT
Growth Chart		1,500 mL, IV infusion, Rate: 42 mL/hr, 1 bag(s), First dose 21/10/2020 04:52:00, For CENTRAL administration, Total volume (mL): 1,500					
		Administration Information					
		total parenteral nutrition					

6. **Document that Handover has been received** – The Handover Communication tool is located in: **iView** → **Adult Quick View** → **Handover Communication**

**NB:** not all fields in the Handover Communication tool will be applicable to all patient handovers

