

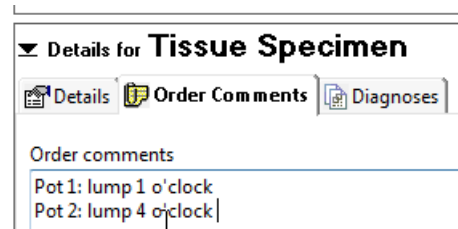


EMR Quick Reference Guide

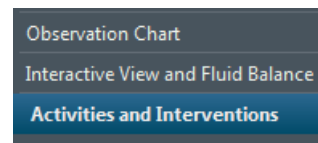
Pathology - Collecting Histology (Including multi-specimen orders)

Please note the separate Quick Reference Guide on “Ordering Histology (including multi-specimen orders)”.

1. Put a patient bradma label on each specimen pot and **ensure each container is clearly labelled corresponding to what the ordering clinician has written in the EMR ‘Order Comments’** (i.e. Pot 1 of 3, Pot 2 of 3...)



2. To mark the specimens as collected - click on **Activities and Interventions** in the Table of Contents. The **Histology order** should display as a pending task.



3. Right click on Histology order and select '**Print**' then '**Reprint All Labels**'.

Scheduled Patient Care Rx Interventions

Task retrieval completed

Task Status	Scheduled Date and Time	Task Description
Pending	28/08/2018 10:46	Need to Collect: 1 Histology (W) Volume 1.00 EA, Access 03-18-240-1026 A

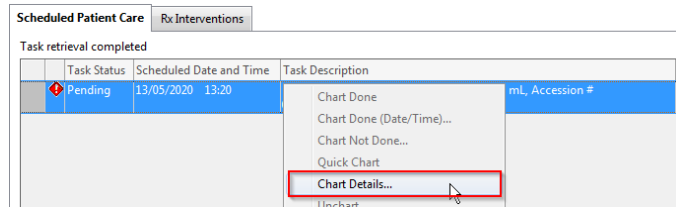
4. Place this label on the **first specimen pot** and place all pots together in a Dorevitch specimen bag



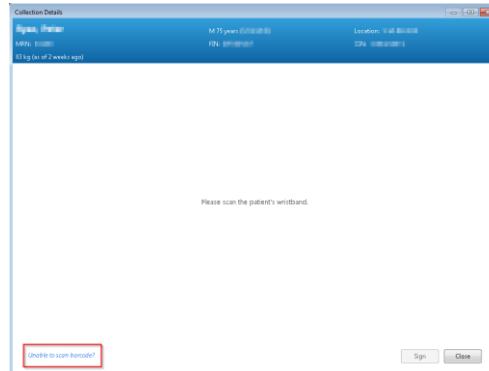
The pathologists at Dorevitch will scan this barcode and be able to see all the order information.



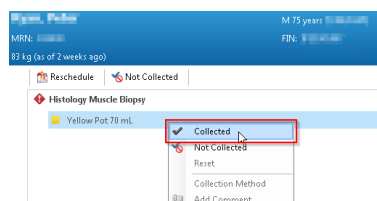
- Right click on Histology order again and select **'Chart Details'**.



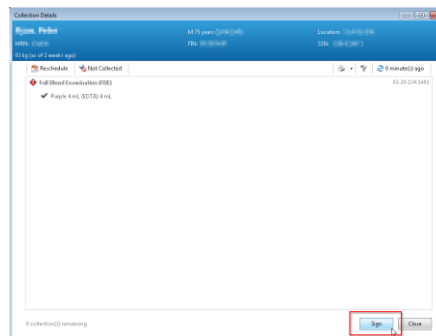
- The **collection details** window will pop up. Scan the patient's wristband with the scanner attached to your mobile station.



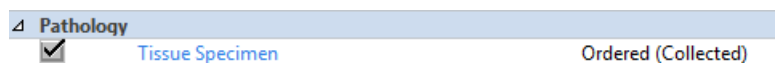
- If you cannot scan the patient's wristband, click on **Unable to scan barcode?**
- Right-click the order, then click **Collected**. Click **yes** to continue



- Click the **Sign** button



- Click on **Orders** in the Table of Contents and refresh screen. The order status should now be **'Ordered (Collected)'**.



Make sure you do not 'Chart Done' until you have the label in your hand! This is because it is difficult (but not impossible) to print labels again once the order has already been marked as 'collected'.