

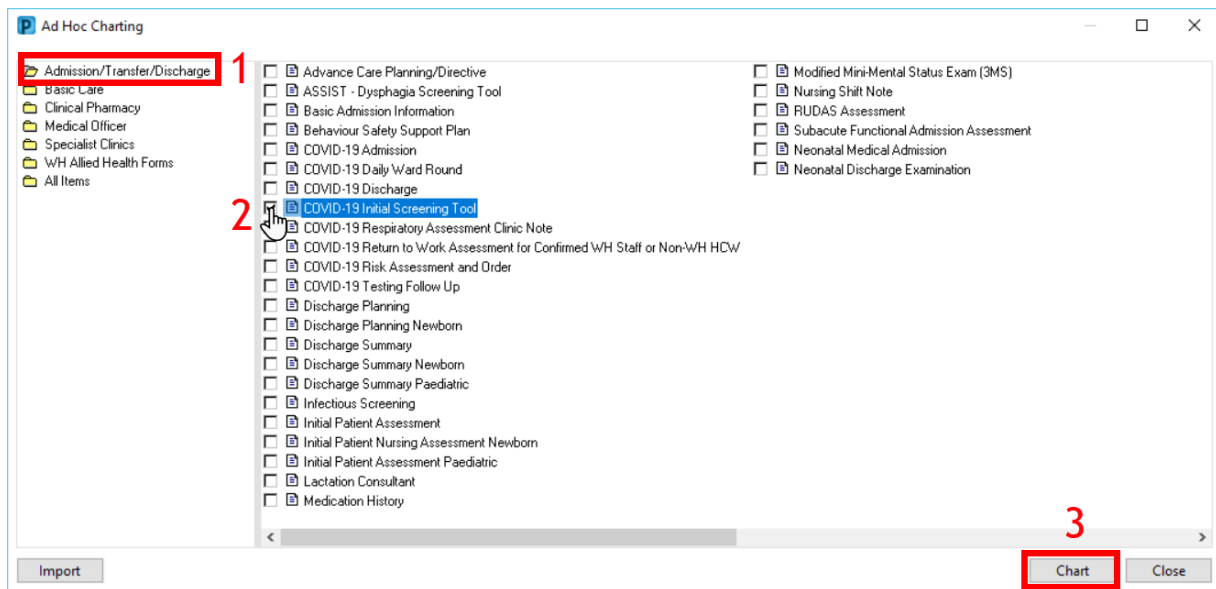
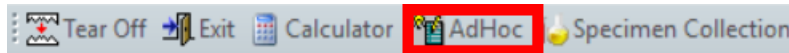


EMR Quick Reference Guide

COVID-19 EMR Initial Screening Tool

1) Navigate to **Medical Officer View** or **Nurse View**

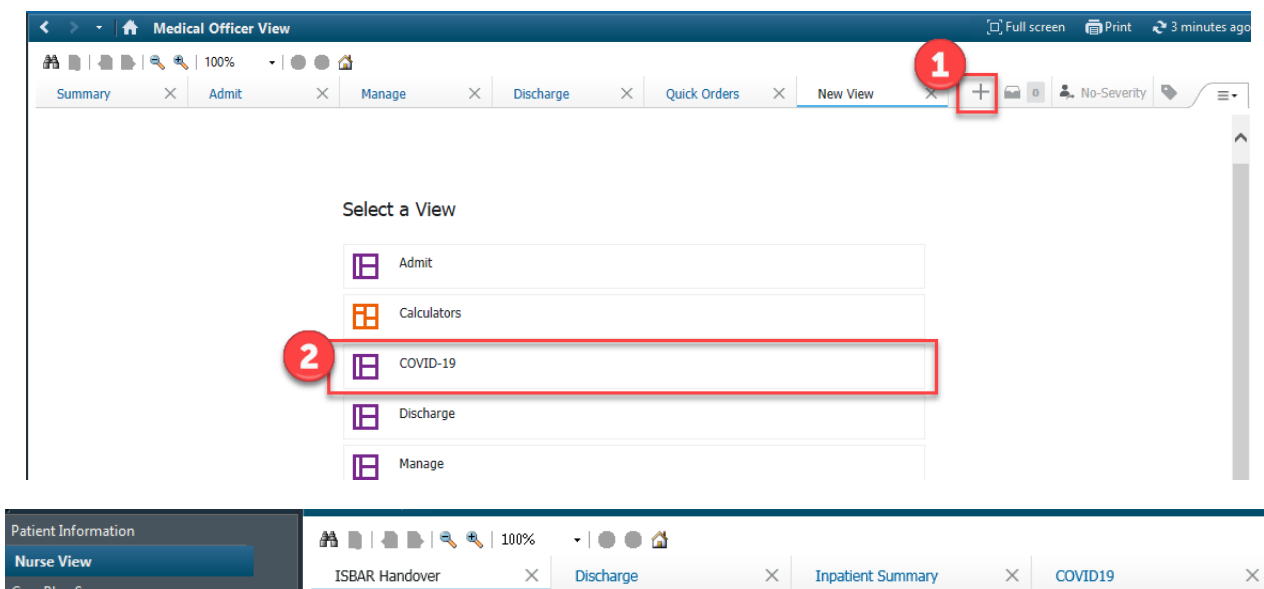
a) If you do not have access to these views, access the COVID-19 Initial Screening Tool via the “Ad Hoc” button in the toolbar at the top of the screen:



2) Select the '+' tab and then select 'COVID-19'

3) *Once this step is performed, you will not need to repeat this for all other patients*

4) *Click and drag the tab across the top to arrange the order*



- 5) Select the 'COVID-19 Initial Screening Tool' from the list relating to COVID-19 and the COVID-19 Initial Screening Tool will open

- 6) Fill in all fields accordingly

- 7) Once form is completed, select the green tick on the top left corner to submit