



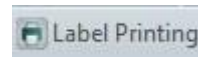
EMR Quick Reference Guide

Midwife – Documentation for Well Neonates

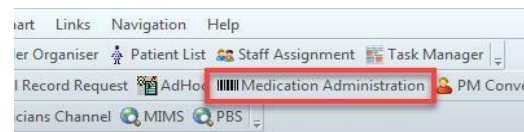
1. Confirm Allergies and Alerts have been recorded, reviewed and updated as required



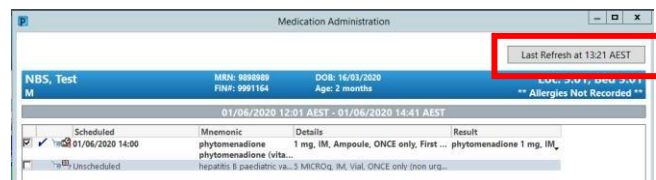
2. Print wristbands (as needed) via label printing



3. Review MAR. Click on the **Medication Administration Wizard (MAW)**



4. Scan the patient's EMR wristband (PPID). The **MAW** will open and show: **All** medications due in the next **80 mins**; **All** PRN medications; **Any** STAT Medications; **Any** overdue medications



Click on the **Last Refresh** button, top right of the window to ensure all medications are up to date.

5. Select the medications to be administered by **clicking** on the **checkbox** left of the scheduled date and time. Click on **Results** column, the line will appear in **red** and Charting window will open.

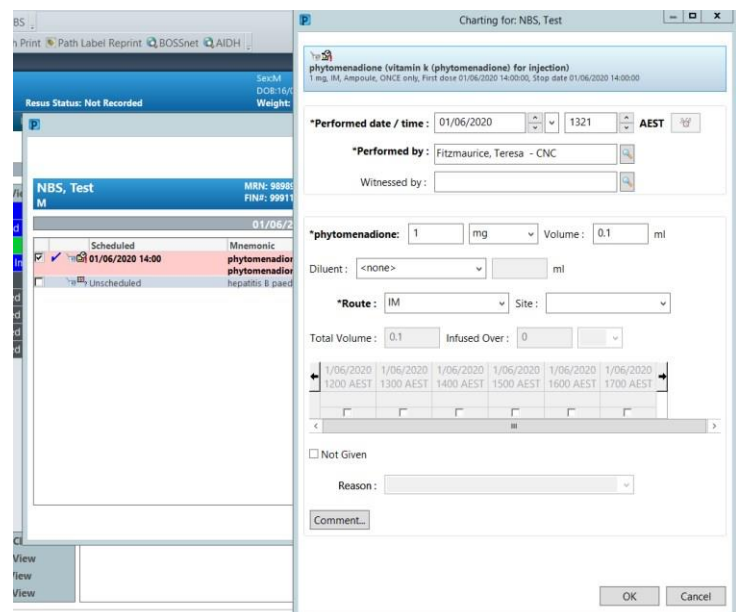
6. Complete any additional charting required (this is indicated by the clipboard in the Medication Administration window)

7. Complete details of 2nd nurse in **'Witnessed by'** box for medications requiring 2 signatures.

8. When all medications are administered then Sign the **MAW** in the bottom right corner

9. Password for 2nd nurse is required.

10. All administered medications can be viewed in the **MAR** or the **MAR Summary**



- If a referral to Paediatric Team is required, send **Paediatric Referral** via Orders. Add+ “**Consult to medical specialty**” and complete relevant details, including “**SERVICE: Paediatric Medicine**”

IF REQUESTED BY AN OBSTETRIC OR PAEDIATRIC MEDICAL OFFICER select pathology from Orders, and co-sign with medical officer details. Select **Collect Now**

- Collect pathology as required through care compass. Right click on the specimen task and select **Document** or click on **Document** button at the bottom right of the window print labels

- Click on the print icon and select **Print All Labels**.

- Manually select the specimen label printer or use the scanner to scan the QR code attached to the printer and click on **Print**

- Collect the specimen(s).

- Use the scanner to **scan the barcode on the specimen labels**. A tick will appear next to each scanned specimen and mark as **Collected** when signed.

▼ Details for **Consult to Medical Specialty (Medical Specialty Consult)**

Details Order Comments Diagnoses

+

*Requested Start Date/Time: 21/11/2018 1000 AEDT
 *Service: Paediatric Medicine

Ordering Physician

*Physician name

Order Name: S NEWBORN SERV: 5.01: Bed 5.01 Fin#9991164 Admit: 17/03/2020 13:07

Pathology: Bilirubin Neonate Order: 1/06/2020 14:03 Collect Now, Spec Type: Blood, 01/06/2020 14:03 AEST, Clin Call Back 1234

▼ Details for **Bilirubin Neonate**

Details Order Comments Diagnoses

+

*Collection Priority: **Collect Now**
 *Specimen type: Blood
 *Add On (If Yes, Print Requisition): Yes No
 *Collection Date/Time: 01/06/2020 1403 AEST

Collection Details

NBS, Test M 2 months (16/03/2020) Location: S NEWBORN SERV 5.01 Bed 5.01

MRN: 9898989 FIN: 9991164

Weight not found

Reschedule Not Collected 0 minute(s) ago

Bilirubin Neonate 02-20-153-3000

Gold Paed 0.5 mL 1405 AEST



Note: Refer to Specimen Collection QRG for fuller explanation

!! Continue to use BOS and other paper documentation e.g. ViCTOR chart, neonatal variation assessment form !!