





EMR Quick Reference Guide

Medications - Tapering Medication Doses for Inpatient Orders

1. In the Table of Contents, go to **Orders**  and click **+Add**

2. Search for the medication you wish to taper

prescribe and

3. Select a starting dose for the medication, then  to taper the dose

click on

4. Complete all necessary fields including those highlighted yellow (mandatory) then click **calculate steps**

5. A planned regimen will appear in a table below. Check if details coincide with intended plan. You may go back and edit the tapering and re-calculate steps as needed

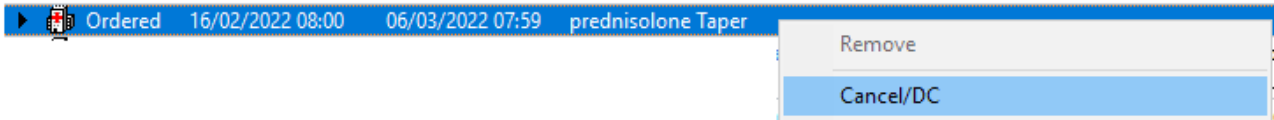
Planned regimen

Dose	Unit	Route	Frequency	Start	Last Dose	Doses
25	mg	Oral	daily (with or after food)	14/04/2020 08:00 Australia/Sydney	15/04/2020 08:00 Australia/Sydney	2 Dose(s)
20	mg	Oral	daily (with or after food)	16/04/2020 08:00 Australia/Sydney	17/04/2020 08:00 Australia/Sydney	2 Dose(s)
15	mg	Oral	daily (with or after food)	18/04/2020 08:00 Australia/Sydney	19/04/2020 08:00 Australia/Sydney	2 Dose(s)
10	mg	Oral	daily (with or after food)	20/04/2020 08:00 Australia/Sydney	21/04/2020 08:00 Australia/Sydney	2 Dose(s)
5	mg	Oral	daily (with or after food)	22/04/2020 08:00 Australia/Sydney	23/04/2020 08:00 Australia/Sydney	2 Dose(s)

a. If you wish to continue 5mg indefinitely, opt for Continue until instructed to stop, last dose date will appear empty

6. Once happy – click **OK** and **Sign** to complete the ordering process

7. Check the **MAR**. All orders (due and future) will appear on the MAR.
8. Once ordered, modifying one order in the regimen will not update the rest of the taper schedule. Cancel/DC the entire regimen and re-order as required.



- a. The Cancel/DC function will allow the option to keep parts of the regimen however note start date/time of each order and adjust accordingly

Discontinue - prednisolone Taper			
Keep	Component	Status	Order Details
<input type="checkbox"/>	prednisolone	Ordered	50 mg, Oral, Tablet, daily (with or after food), for 3 day(s), First dose 16/02/2022 08:00:00, Stop date 19/02/2022 07:59:00
<input type="checkbox"/>	prednisolone	Ordered	40 mg, Oral, Tablet, daily (with or after food), for 3 day(s), First dose 19/02/2022 08:00:00, Stop date 22/02/2022 07:59:00
<input type="checkbox"/>	prednisolone	Ordered	30 mg, Oral, Tablet, daily (with or after food), for 3 day(s), First dose 22/02/2022 08:00:00, Stop date 25/02/2022 07:59:00
<input type="checkbox"/>	prednisolone	Ordered	20 mg, Oral, Tablet, daily (with or after food), for 3 day(s), First dose 25/02/2022 08:00:00, Stop date 28/02/2022 07:59:00
<input type="checkbox"/>	prednisolone	Ordered	10 mg, Oral, Tablet, daily (with or after food), for 3 day(s), First dose 28/02/2022 08:00:00, Stop date 03/03/2022 07:59:00
<input type="checkbox"/>	prednisolone	Ordered	5 mg, Oral, Tablet, daily (with or after food), for 3 day(s), First dose 03/03/2022 08:00:00, Stop date 06/03/2022 07:59:00

Note: for discharge/outpatient prescriptions, tapering doses should be prescribed in the “Special instructions” section of the order. All tablet strengths are to be prescribed to facilitate the tapering ie. For above taper on discharge prescribe 25mg and 5mg tablets