





EMR Quick Reference Guide

Printing - Calibrating Specimen Label Printers

If a specimen label printer is producing misaligned labels and cutting off important information (e.g. patient's name, DOB), the labels need to be realigned.

<p>Mobile devices:</p> 	<p>The alignment of these wireless printers is sensitive to rough handling and misalignment on these devices is often caused by 'tugging' a label sideways to tear it off, causing the next label to shift alignment.</p> <ul style="list-style-type: none">• Press the blue feed button on the front of the printer (not pictured).• The printer will produce a blank label.• In more extreme cases: open the door of the label compartment and manually re-seat the label roll in the feed guides.• Print the specimen labels you require and tear off against the serrated edge, carefully.
<p>Hard Wired (Desktop) devices:</p> 	<p>Hardwired label printers exist, but none of them are used for EMR Accession label printing, at this time.</p> <ul style="list-style-type: none">• Ensure the top cover is closed as shown• Turn the printer on• Press and hold the green feed button for several seconds• The green LED will flash a number of times in sequence• When it flashes TWICE, release the button• The printer will then calibrate and produce a number of blank labels

If you are still unable to print satisfactory specimen labels despite following the above instructions, please contact ICT so they can investigate and further assist.