



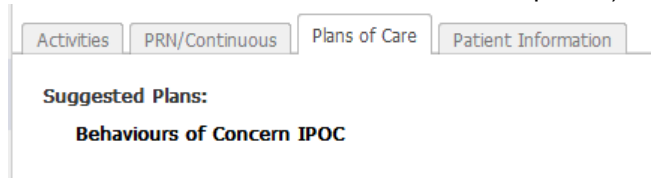
EMR Quick Reference Guide

Documentation – Interdisciplinary Plan of Care (IPOC) - Creating, Documenting and Modifying

Creating an IPOC

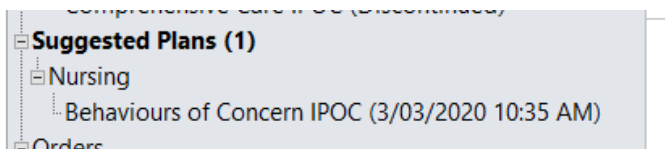
There are 3 ways to create an IPOC:

1. In **Care Compass** open the **Activity window** and select the **Plans of Care Tab** – this displays **Suggested Plans of Care**, to access the **IPOC** click on it to open (these are suggested related to the Initial Patient Assessment and Adult Risk Assessment completion)



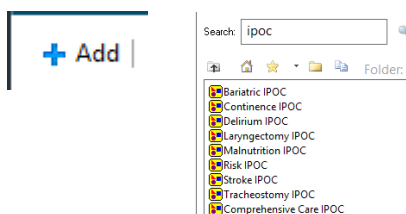
OR

2. In patients record Navigate to **Orders** from the Table of Contents, select **+ sign** next to **Suggested Plans**, the suggested IPOCs will display. To access the **IPOC** click on it to open, the IPOC will open to the right (these are suggested related to the Initial Patient Assessment and Adult Risk Assessment completion)



OR

3. In patients record Navigate to **Orders** from the Table of Contents, click on **+Add**, in search bar type in **'IPOC'**, search for required IPOC and click to select.



4. If the IPOC is deemed appropriate for the patient then **Initiate** the IPOC. It can now be customised to the patients care needs, by **selecting** or **deselecting** the lines (the light bulb icon indicates it is customisable). For a **Patient Specific Goal**, **select** and **type** in the outcome details.

Behaviours of Concern IPOC (Initiated Pending)

- Outcomes
 - Reduce Frequency and Intensity of Behavio... By Discharge
 - Engage in anger management By Discharge
- Interventions
 - Score = 0, and Staff Worried: Low risk of violence
 - RV Chart for Existing Behaviour Alerts
 - Notify NIC, MO & Security if Existing Beha...
 - Position in Quiet Environment/Close to Nur...
 - Review Existing Behaviour Mgt Plan

Details

Outcome Details | Offset Details

Description	Engage in anger management
Outcome Duration	
Duration Unit	
Codified Duration	By Discharge

5. When you have finished customising your IPOC click on **Orders for Signature** and **Sign and Refresh** the page. Your IPOC is now created.

+ Add to Phase Start: 26/02/2020 10:45 Stop: None

Component	Status	Details
Behaviours of Concern IPOC (Initiated)		
Last updated on: 26/02/2020 10:50 by: Fitzmaurice, Teresa - CNC		
Outcomes		
Reduce Frequency and Intensity of Behavio...	Activated	By Discharge
Engage in anger management	Activated	By Discharge
Interventions		
RV Chart for Existing Behaviour Alerts	Activated	26/02/2020 10:48
Notify NIC, MO & Security if Existing Beha...	Activated	26/02/2020 10:48
Position in Quiet Environment/Close to Nur...	Activated	26/02/2020 10:48
Review Existing Behaviour Mgt Plan	Activated	26/02/2020 10:48
Attempt Verbal De-escalation (If safe to d...	Activated	26/02/2020 10:48
Behaviour Chart	Ordered	26/02/2020 10:48:00, 1 hourly (while awake), Please chart Behaviours, Triggers and Successful Interventions.
Behaviour Safety Support Plan	Ordered	26/02/2020 10:49:00, Stop Date 26/02/2020 10:49:00, Consult with Family/ Carer for previous behaviours and ...
Handover Behaviours Risk to Next Shift	Activated	26/02/2020 10:49
Consider Planned Code Grey for Care Provi...	Activated	26/02/2020 10:49
Add Challenging Behaviours to Problem List	Ordered	26/02/2020 10:45:00, Stop Date 26/02/2020 10:45:00

Documenting in an IPOC

6. The Outcomes for the IPOC can be documented against by clicking on the **Document in Plan** tab in the **Orders** Page. All Outcomes are visible to be documented against. To sign off each task, click on the **Target Completion** window as shown below. Enter in any documentation required against each Outcome. When complete **Sign Documentation** in the bottom right hand corner of the window.

Orders | Medication List | **Document in Plan**

Description	Last Evaluated	Target	Status
Ensure Bed Area and Bathroom Have Minimal Clutter	26/02/2020 10:58		✓
Monitor Floor for Wet Areas	26/02/2020 10:58		✓
Provide Night Light	26/02/2020 10:58		✓
Secure Lines and Devices	26/02/2020 10:59		✗
Keep Call Bell in Reach, Educate Patient on Call Bell	26/02/2020 10:59		✓
Ensure Well-fitting and Suitable Footwear	26/02/2020 11:00		✓
Orientate Patient to Bathroom and Toilet and Ensure Accessibility	26/02/2020 11:00		✓
Complete Alcohol Withdrawal Scale	26/02/2020 11:00		✓
Consider Urine Drug Screen - Done	26/02/2020 11:00		✓
Behaviours of Concern IPOC (Initiated) 26/02/2020 10:45			
Reduce Frequency and Intensity of Behaviours of Concern	26/02/2020 11:00	By Discharge	✗
Engage in anger management	26/02/2020 11:00	By Discharge	✗
RV Chart for Existing Behaviour Alerts	26/02/2020 11:00		✓
Notify NIC, MO & Security if Existing Behaviours of Concern	26/02/2020 11:00		✓
Position in Quiet Environment/Close to Nurse Station	26/02/2020 11:00		✗
Review Existing Behaviour Mgt Plan	26/02/2020 11:00		✓
Attempt Verbal De-escalation (If safe to do so)	26/02/2020 11:00		✓
Handover Behaviours Risk to Next Shift	26/02/2020 11:00		✓
Consider Planned Code Grey for Care Provision Tasks	26/02/2020 11:00		✗

Displayed: All Outcomes

Show Additional Outcomes

Sign Documentation

Target Complete Date & Time

Outcome Description

Reduce Frequency and Intensity of Behaviours of Concern



Achieved This Shift













Progressing This Shift

Not Achieved This Shift





























Evaluation Date & Time

Reason:

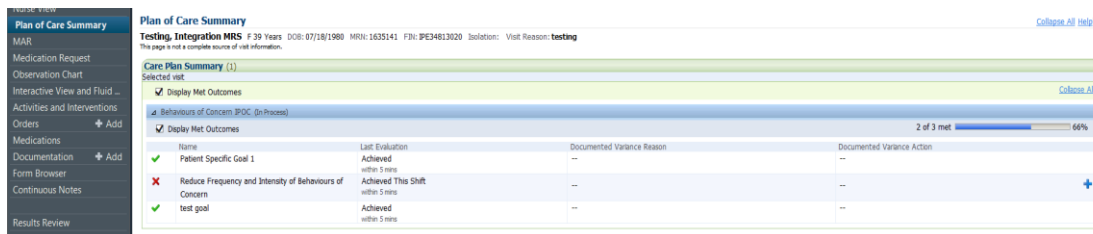
7. Once you have achieved a task the status will show with a green tick  and the date next to it, alternatively any tasks that are In Progress or not achieved will show with a red cross  and the date next to it.





Behaviours of Concern IPOC (Initiated) 26/02/2020 10:45			
		Reduce Frequency and Intensity of Behaviours of Concern	 26/02/2020 11:00 By Discharge 
		Engage in anger management	 26/02/2020 11:00 By Discharge 
		RV Chart for Existing Behaviour Alerts	 26/02/2020 11:00 

8. Click on the **+ sign** for an overview of evaluations completed to date. Here you can review previous documentation against goals

Orders Medication List Document In Plan		
Description	Last Evaluated	Target
Behaviours of Concern IPOC (Initiated) 3/03/2020 12:29		
	Reduce Frequency and Intensity of Behaviours of Concern	 3/03/2020 14:19
	Achieved This Shift	 3/03/2020 14:19
	Achieved This Shift	 3/03/2020 12:32
	Patient Specific Goal 1	 3/03/2020 14:19
	Achieved	 3/03/2020 14:19
	test goal	 3/03/2020 14:19
	Achieved	 3/03/2020 14:19
	RV Chart for Existing Behaviour Alerts	 3/03/2020 14:19
	Notify NIC, MO & Security if Existing Behaviours of Concern	 3/03/2020 14:19
	Position in Quiet Environment/Close to Nurse Station	 3/03/2020 14:19
	Review Existing Behaviour Mgt Plan	 3/03/2020 14:19
	Attempt Verbal De-escalation (If safe to do so)	 3/03/2020 14:19
	Postpone Interventions until plan in place to ensure safety	 3/03/2020 14:19
	Handover Behaviours Risk to Next Shift	 3/03/2020 14:19
	Consider Safety Chaperone/ Security/ 2nd Staff for Care Tasks	 3/03/2020 14:19
	Consider Planned Code Grey for Care Provision Tasks	 3/03/2020 14:19
Behavioural Management IPOC (Discontinued) 8/11/2019 10:33 - 3/03/2020 10:21		
Comprehensive Care IPOC (Discontinued) 8/11/2019 10:31 - 27/02/2020 11:28		

9. To review the IPOC go to **Plan of Care Summary** in TOC

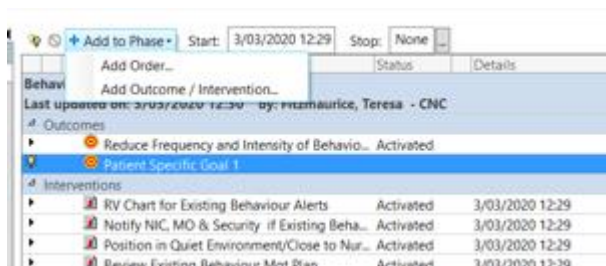








Plan of Care Summary				
Testing, Integration MRS F 39 Years DOB: 07/18/1980 MRN: 1655141 FNI: PE34812020 Isolation: Visit Reason: testing				
Care Plan Summary (1)				
Selected visit				
<input checked="" type="checkbox"/> Display Met Outcomes				
Behaviours of Concern IPOC (In Progress)				
<input checked="" type="checkbox"/> Display Met Outcomes 2 of 3 met 66%				
Item	Last Evaluation	Documented Variance Reason	Documented Variance Action	
	Patient Specific Goal 1	Achieved within 5 mins	--	
	Reduce Frequency and Intensity of Behaviours of Concern	Achieved This Shift within 5 mins	--	
	test goal	Achieved within 5 mins	--	

Modifying an IPOC

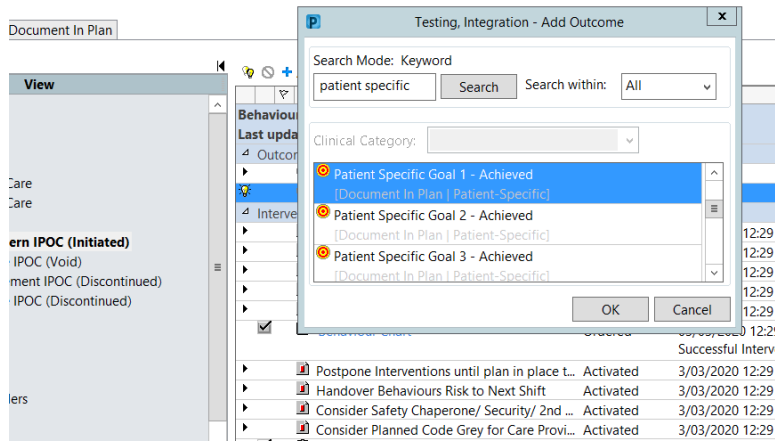
Adding an additional Patient Specific Goal/Intervention to an existing IPOC

10. Select **Add to Phase** then **Add Outcome/Intervention**

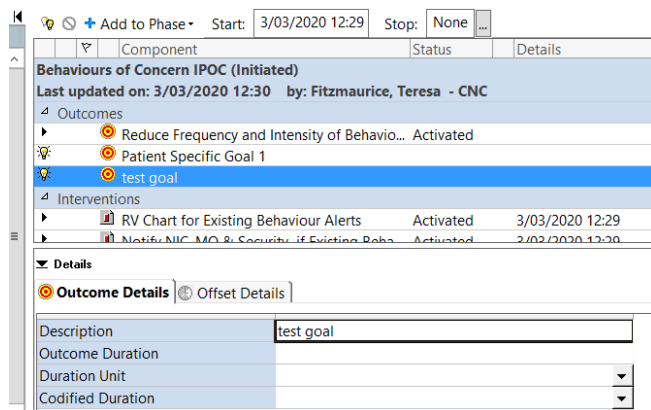


Add to Phase		
Start:	3/03/2020 12:29	Stop: None
Behavi		
Add Outcome / Intervention...		
Last updated on: 27/02/2020 12:29 by: Fitzmaurice, Teresa - CNC		
	Reduce Frequency and Intensity of Behavior...	Activated
	Patient Specific Goal 1	
Interventions		
	RV Chart for Existing Behaviour Alerts	Activated 3/03/2020 12:29
	Notify NIC, MO & Security if Existing Beha...	Activated 3/03/2020 12:29
	Position in Quiet Environment/Close to Nur...	Activated 3/03/2020 12:29
	Review Existing Behaviour Mgt Plan	Activated 3/03/2020 12:29

11. Search Patient Specific Goal/Intervention



12. Complete Outcome Details



13. Sign orders.

Component	Status	Details
Behaviours of Concern IPOC (Initiated)		
Last updated on: 3/03/2020 12:43 by: Fitzmaurice, Teresa - CNC		
Outcomes		
Reduce Frequency and Intensity of Behavio...	Modify	
Patient Specific Goal 1	Modify	
test goal	Modify	
Interventions		
RV Chart for Existing Behaviour Alerts	Activated	3/03/2020 12:29
Notify NIC, MO & Security if Existing Beha...	Activated	3/03/2020 12:29
Position in Quiet Environment/Close to Nur...	Activated	3/03/2020 12:29
Review Existing Behaviour Mgt Plan	Activated	3/03/2020 12:29
Attempt Verbal De-escalation (If safe to d...	Activated	3/03/2020 12:29
<input checked="" type="checkbox"/> Behaviour Chart	Ordered	03/03/2020 12:29:00, 1 hourly (while awake), Please chart Behaviours, Tri Successful Interventions.
Postpone Interventions until plan in place t...	Activated	3/03/2020 12:29
Handover Behaviours Risk to Next Shift	Activated	3/03/2020 12:29
Consider Safety Chaperone/ Security/ 2nd ...	Activated	3/03/2020 12:29
Consider Planned Code Grey for Care Provi...	Activated	3/03/2020 12:29
<input checked="" type="checkbox"/> Add Challenging Behaviours to Problem List	Ordered	03/03/2020 12:29:00, Stop Date 03/03/2020 12:29:00

Note: Frequency of updates to IPOC's will be dependent on the patient's clinical care requirements