



EMR Quick Reference Guide

Administration - Encounters - What is an encounter?

1. Overview.

- There are seven encounter types (see below table) These are distinguished by the 'Visit type' and 'Visit No' fields.
- Encounters start and end when actions are performed in i.Patient Manager (iPM), Emergency Department Information System (EDIS), Radiology Information system (RIS) or Cerner System (CS).
- Open encounters will not have a discharge date and in the Patient Chart - Patient Information – Visit List tab, 'encounter status' field displays 'active'.
- Closed encounters will have a discharge date. In the Patient Chart - Patient Information – Visit List tab 'encounter status' field displays 'discharged' or 'cancelled'.

Visit Type	Visit No Prefix + example	Created for	Contributing system	Encounter start/end	Encounter Status (in Visit List tab)
No Visit	NVE NVE1591179	NOT TO BE USED	CS	Auto-created	Discharged
Historical	1113845	Migrated pre-existing PAS data	CS	Auto-created	Discharged
Emergency	EMG EMG1438971	Emergency presentations	EDIS	Presented in EDIS	Active
				Discharged in EDIS	Discharged
Inpatient	IPE IPE4670917	Inpatient admissions	iPM	Admit Now + OK	Active
				Discharge Now + OK	Discharged
Outpatient	OPE OPE9867655	Outpatient attendances	iPM	OPD Booked	Discharged
				OPD Arrived	Active
				OPD Depart	Discharged (7 days post depart)
				OPD canx	Cancelled
Outpatient	ROP ROP6468136	WHMI Walk-ins (used in radiology only).	RIS	Presented in RIS	Active
				Departure in RIS	Discharged

2. Integrated data elements

Integrated data elements associated with EMG, IPE, OPE encounters include location, clinician (IPE encounters only), clinical unit, reason for visit/admission and account class (IPE encounters only).

- Updates to these fields are entered into iPM or EDIS. EMR is display only.
- EMR only displays the most recent data entered. For example, if a patient is transferred from F1W to F2E it will only display F2E; if a clinical unit changes from Orthopaedic to Vascular, then only Vascular will display.
- The clinician entered into the iPM Admissions screen displays in EMR as the 'Admitting Dr'. The most recent clinician recorded in the iPM admission or transfer screen will display in EMR as the 'Treating Dr'.
- EMR will not display cubicle numbers for Emergency Wards.
- For OPE encounters the 'reason for visit' integrates from the iPM Referral screen 'reason' field. PAC OPE encounters may display as 'Admission' as often these clinics are attached to an elective admission referral.

3. Sample Scenarios.

Encounter Search Screen

In the screenshot below, data in the green box indicates that the patient is currently an inpatient located in S Ground Floor Sub Acute Holding bed. The patient was admitted under Consultant Baird and is currently under GEM clinical Unit. The patient was admitted on the 17/09/18 at 10:00am and is not discharged. There are two visit numbers displayed with an IPE prefix indicating that two encounters have been linked together for a statistical separation/admission (see Quick Reference Guide for Encounters – Single Encounter Logic).

Encounter Search

UR No. / Medicare Number: 1591179
 Last Name:
 First Name:
 DOB: 24/07/1960
 Phone Number:
 Visit No:

Name: Sample, Patient MS
 UR No: 1591179
 Sex: F
 DOB: 24/07/1960
 Age: 58 Years
 Address: 160 Gordon St
 Suburb: Footscray
 Deceased: No
 Medicare No: 56050142711

Site	Visit Type	Unit	Room	Bed	Clinical Unit	Admit Date	Disch Date	Visit No	Admitting Dr
Sunshine	Inpatient	S SUB-ACUTE	Hold	B01	Gen Eval Mgt SH 1	17/09/2018 10:00 AM	15/09/2018 9:55 AM	IPE4670922; (IPE4670921)	Baird, Chelsea - SMO
Williamstown	Inpatient	W AGED CARE	R02	B03	Transitional Care Prog	13/09/2018 8:55 AM	13/09/2018 8:55 AM	IPE4670920	Baird, Chelsea - SMO
Williamstown	Inpatient	W AGED CARE	R07	B10	Gen Eval Mgt WTN 1	31/08/2018 10:30 AM	13/09/2018 8:55 AM	IPE4670917	Baird, Chelsea - SMO
Footscray	Inpatient	F 2 East	R02	B03	Vascular Surgery	24/08/2018 12:25 PM	31/08/2018 10:00 AM	IPE4670873; (EMG1438998)	Pond, Franklin H K - SMO
Footscray	Outpatient	F VASC DRESSING			Vascular Surgery	8/08/2018 1:40 PM	8/08/2018 1:40 PM	OPE9867655	
Sunshine	Emergency	S EMERGENCY				1/08/2018 4:24 PM	2/08/2018 3:21 PM	EMG1438971	
Footscray	Inpatient	F 2 East	R01	B02	Vascular Surgery	26/07/2018 3:30 PM	27/07/2018 3:00 PM	IPE4670141	Pond, Franklin H K - SMO
Footscray	Outpatient					26/07/2018 7:22 AM	26/07/2018 7:22 AM	ROP6468136	
Footscray	No Visit					24/07/2018 2:17 PM	24/07/2018 2:17 PM	NVE1591179	

Search Quality:

Assume Wildcards

OK Cancel Preview...

Banner Bar and Visit List Screen

In the screenshot below, data in the green box indicates that the patient was admitted as an inpatient, last location being S 2E Room 1, Bed 2. The patient was under Vascular Surgery. The patient was admitted on the 26/07/18 at 15:30 and was discharged on 27/07/18 at 15:00. The reason for admission recorded was 'test'.

Sample, Patient MS - 1591179 Opened by Clerk - Unit03, WH

Task Edit View Patient Chart Links Options Help

Sample, Patient MS
 Allergies: Allergies Not Recorded
 Alerts: Not Recorded
 Resus Status: Not Recorded
 Weight:
 Clinical Unit: Vascular Surgery
 Loc: F 2 East: R01: B02
 Inpatient [26/07/2018 15:30 to 27/07/2018 ... Medicare:56050142711

Demographics Next of Kin Visit List PPR Summary

Selected	Visit Type	Visit Date	Discharge Date	Location	Clinical Unit	Reason for Admission	Site	Visit No.
	Inpatient	17/09/2018 10:00:00		S SUB-ACUTE Hold B01	Gen Eval Mgt SH 1	Admission	Sunshine	IPE4670922
	Inpatient	13/09/2018 08:56:00	15/09/2018 09:55:00	W AGED CARE R02 B03	Transitional Care Prog	TCP	Williamstown	IPE4670920
	Inpatient	31/08/2018 10:30:00	13/09/2018 08:55:00	W AGED CARE R07 B10	Gen Eval Mgt WTN 1	functional decline	Williamstown	IPE4670917
	Inpatient	24/08/2018 12:25:00	31/08/2018 10:00:00	F 2 East R02 B03	Vascular Surgery	Admit from ED	Footscray	IPE4670873
	Outpatient	08/08/2018 13:40:00	08/08/2018 13:40:00	F VASC DRESSING	Vascular Surgery	Outpatient Appointment	Footscray	OPE9867655
	Emergency	01/08/2018 16:24:00	02/08/2018 15:21:00	S EMERGENCY		ALLERGIC REACTION	Sunshine	EMG1438971
X	Inpatient	26/07/2018 15:30:00	27/07/2018 15:00:00	F 2 East R01 B02	Vascular Surgery	Test	Footscray	IPE4670141
	Outpatient	26/07/2018 07:22:02	26/07/2018 07:22:02				Footscray	ROP6468136
	No Visit	24/07/2018 14:17:00	24/07/2018 14:17:00				Footscray	NVE1591179

Visit Number: IPE4670141
 Visit Type: Inpatient
 Clinical Unit: Vascular Surgery
 Account Class: Public; Eligible
 Length of Stay (in days): 1.0
 Discharge Date/Time: 27/07/2018 15:00:00
 Discharged To: Private Residence/Accommod
 Discharge Referral: Not applicable
 Encounter Status: Discharged

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